```
<<Date>> (Format: Month Day, Year)

<<FirstName>> <<LastName>>

<Address1>>

<Address2>>

<City>>, <<State>> <<Zip Code>>

Re: NOTICE OF DATA BREACH
```

Dear <<FirstName>> <<LastName>>:

Window to the World Communications Inc. ("WWCI" or "the Company") is writing to notify you of an incident that impacted its information technology network. This letter is to inform you that the incident impacted certain of your personal information. At this time, the Company has no indication of fraud or misuse of your personal information as a result of this incident. Nevertheless, the Company is notifying you out of an abundance of caution to explain the circumstances as it understands them and the resources it is making available to you.

## What Happened?

On or about July 2, 2025, WWCI became aware of potential unauthorized access to certain systems within its information technology network. Upon becoming aware of the incident, the Company commenced an investigation with the assistance of leading experts, notified certain law enforcement authorities, and began taking measures to assess and contain the incident. The incident has been contained.

The investigation has determined that the unauthorized third party accessed certain Company systems and exfiltrated certain data. It is important to note that the investigation has not identified any fraudulent use of your personal information as a result of this incident.

### What Information Was Involved?

Based on the investigation, the Company understands that [your name and INSERT DATA ELEMENTS] may have been obtained by an unauthorized third party.

## What We Are Doing

Upon learning of the incident, WWCI took prompt steps to investigate the nature and scope of the incident with the assistance of leading experts and notified law enforcement. WWCI also took measures to further secure its systems. The incident has been contained.

To help address concerns you may have about this incident, WWCI has arranged access to credit monitoring, fraud consultation, and identity theft restoration services at no cost to you for twenty-four (24) months. Additional information describing these services is included on page three of this letter. To activate these services, please take the following steps:

Visit <<IDMonitoringURL>> to activate and take advantage of your identity monitoring services. You have until <<Date>> to activate your identity monitoring services.

Please reference Membership Number: << Member ID>>

#### What You Can Do

At this time, the investigation has identified no indication of fraud or misuse of your personal information as a result of this incident. Nevertheless, various regulators and the Company recommend that you remain vigilant for fraud and identity theft.

Regulators and the Company encourage you to review and monitor your accounts for suspicious activity. Federal regulatory agencies recommend that you remain vigilant for the next 12 to 24 months and report any suspected incidents of fraud to us or the relevant financial institution. Regulators and the Company would also encourage you to avoid clicking on links or downloading attachments from suspicious emails and to be cautious of any unsolicited communications that ask for your personal information or refer you to a website asking for personal information.

Please refer to the enclosure entitled "Additional Ways to Protect Your Identity" for additional actions you should consider taking to protect yourself against fraud and identity theft.

### For More Information

If you have questions, please call <<Toll Free Number>>, Monday through Friday from [Times] Eastern Time (excluding major bank holidays).

\* \* \*

WWCI takes its responsibility to protect your personal information seriously, and recognizes the concern or inconvenience this may cause.

Sincerely,

Window to the World Communications Inc.

# Additional Ways to Protect Your Identity: Important Identity Theft Information

You may wish to take additional steps to protect your identity. Here are some steps regulatory agencies recommend you should consider:

### **Reviewing Your Accounts and Credit Reports**

Regulators recommend that you be especially vigilant for the next 12 to 24 months. As part of staying vigilant, you should regularly review your account statements, and periodically obtain your credit report from one or more of the three national credit reporting companies. Those companies are:

Equifax	Experian	TransUnion
P.O. Box 105069	P.O. Box 9554	P.O. Box 2000
Atlanta, GA 30348	Allen, TX 75013	Chester, PA 19016
1-800-525-6285	1-888-397-3742	1-800-680-7289
Equifax.com	Experian.com	Transunion.com

Under federal law, you are entitled to obtain your credit report from each of those companies for free once every 12 months. Free reports are available online at www.annualcreditreport.com. You may also obtain a free report by calling toll free 1-877-322- 8228, or by mailing an Annual Credit Report Request Form (available at www.annualcreditreport.com) to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348-5281. If you do not have any free credit reports left, you can still purchase a copy of your credit report by contacting one or more of the three credit reporting companies listed above.

## Placing a Fraud Alert

A fraud alert tells lenders that they should verify your identification before they extend credit in your name. Each of the three nationwide credit reporting companies can place a fraud alert on your credit report.

If you wish to place a fraud alert, contact any one of the three credit reporting companies listed above. As soon as one company confirms your fraud alert, the others are notified to place fraud alerts as well.

### Requesting a Security Freeze on Your Credit Report

A security freeze prohibits a credit reporting agency from releasing any information from your credit report without written authorization. Placing, lifting, or removing a security freeze is free of charge.

If you wish to place a security freeze on your credit report, you must do so separately at each credit reporting company. The credit reporting companies do not notify each other about security freezes.

Please be aware that while a security freeze is in effect, it may delay, interfere with, or prevent the timely approval of any request you make for new credit, loans, mortgages, employment, housing or other services that require a credit check. If you want to allow a credit check for those or other purposes, you will have to lift the security freeze by contacting each credit reporting company. Each credit reporting agency will require you to create or provide you with a credential (such as a PIN number or a password) when you place a security freeze. You will need that credential to lift the freeze, and should be careful to record it somewhere secure.

## Suggestions if You Are a Victim of Identity Theft

If you find suspicious activity on your accounts or credit reports, or have other reason to believe your information is being misused, you should take the following steps:

File a Police Report. Get a copy of the report to submit to your creditors and others that may require proof of a crime.

Contact the U.S. Federal Trade Commission (FTC). The FTC provides useful information to identity theft victims and maintains a database of identity theft cases for use by law enforcement agencies. If you file an identity theft complaint with the FTC, your case will be added to that database. You can find more information and file a complaint online at www.IdentityTheft.gov. You can also file a complaint by calling the FTC's toll-free Identity Theft Hotline at 1-877-IDTHEFT (438-4338), or by mail at Identity Theft Clearinghouse, Federal Trade Commission, 600 Pennsylvania Avenue, N.W., Washington, D.C. 20580. You may also wish to obtain a copy of *Identity Theft: A Recovery Plan*, a guide from the FTC to help you guard against and deal with identity theft. It is available online at https://www.bulkorder.ftc.gov/system/files/publications/501a\_idt\_a\_recovery\_plan\_508.pdf.

Exercise Your Rights Under the Fair Credit Reporting Act (FCRA). You have certain legal rights under the FCRA. These include, among others, the right to know what is in your file; to dispute incomplete or inaccurate information; and to have credit reporting companies correct or delete inaccurate, incomplete, or unverifiable information. You can find more information about your rights under the FCRA online at https://files.consumerfinance.gov/f/documents/bcfp\_consumer-rights-summary\_2018-09.pdf. The laws of your state may provide you with additional rights. Your state's attorney general or consumer protection department may be able to give you more information about your rights under state law.

Keep a record of your contacts. Start a file with copies of your credit reports, police reports, any correspondence, and copies of disputed bills. Keep a log of your conversations with creditors, law enforcement officials, credit reporting companies, and other relevant parties.

Special Information for Residents of the District of Columbia, Iowa, Maryland, Massachusetts, New Mexico, New York, North Carolina, Oregon, Rhode Island, and Vermont.

<u>District of Columbia residents</u> can learn more about preventing identity theft from the District of Columbia Office of the Attorney General, by visiting their website at https://oag.dc.gov/, calling (202) 727-3400, or requesting more information via email oag@dc.gov or mail 400 6th Street NW, Washington DC 20001.

<u>Iowa residents</u> may contact law enforcement or the Iowa Attorney General's Office to report suspected incidents of identity theft. This office can be reached by visiting the website at www.iowaattorneygeneral.gov, calling (515) 281-5164 or requesting more information from the Office of the Attorney General, Hoover State Office Building, 1305 E. Walnut Street, Des Moines, IA 50319.

Maryland residents can learn more about preventing identity theft from the Maryland Office of the Attorney General, by visiting their web site at https://www.marylandattorneygeneral.gov/pages/identitytheft/default.aspx, calling the Identity Theft Unit at (410) 576-6491, or requesting more information at the Identity Theft Unit, 200 St. Paul Place, 25th Floor, Baltimore, MD 21202.

<u>Massachusetts residents</u> are reminded that you have the right to obtain a police report and request a security freeze as described above. There is no charge to place a security freeze on your account; however, you may be required to provide the credit reporting agency with certain personal information (such as your name, Social Security Number, date of birth and address) and proper identification (such as a copy of a government-issued ID card and a bill or statement) prior to its honoring your request.

<u>New Mexico residents</u> are reminded that you have the right to obtain a police report and request a security freeze as described above, and you have rights under the Fair Credit Reporting Act as described above.

<u>New York residents</u> may obtain information about preventing identity theft from the New York Attorney General's Office: Office of the New York State Attorney General, The Capitol, Albany, NY 12224-0341; https://ag.ny.gov/consumer-frauds-bureau/identity-theft; Telephone: (800) 771-7755.

North Carolina residents can learn more about preventing identity theft from the North Carolina Office of the Attorney General, by visiting their website at https://ncdoj.gov/protecting-consumers/protecting-your-identity/, calling (919) 716-6400 or requesting more information from the North Carolina Attorney General's Office, 9001 Mail Service Center Raleigh, NC 27699-9001.

Oregon residents may obtain information about preventing identity theft from the Oregon Attorney General's Office. This office can be reached by visiting the website at www.doj.state.or.us, calling (877) 877-9392 or requesting more information from the Oregon Department of Justice, 1162 Court Street NE, Salem, OR 97301-4096. You are advised to report any suspected identity theft to law enforcement, the Federal Trade Commission, and the Oregon Attorney General.

Rhode Island residents are reminded that you have the right to obtain a police report and request a security freeze as described above. The consumer reporting agencies may require that you provide certain personal information (such as your name, Social Security Number, date of birth and address) and proper identification (such as a copy of a government-issued ID card and a bill or statement) prior to honoring your request. Residents can learn more by contacting the Rhode Island Office of the Attorney General by phone at (401) 274-4400 or by mail at 150 South Main Street, Providence, Rhode Island 02903.

<u>Vermont residents</u> may learn helpful information about fighting identity theft, placing a security freeze, and obtaining a free copy of your credit report on the Vermont Attorney General's website at https://ago.vermont.gov/.