



JSI Research & Training Institute, Inc.
44 Farnsworth St
Boston, MA, 02210
+1 617 482 9485

<Date>

<Affected Individual Name>
<Affected Individual Address>
<City, MA>

Dear <Affected Individual Name>:

JSI is writing to notify you of a data security incident that occurred on March 5, 2026 which included some of your personal information. Your IRS Form 1099 was inadvertently mailed to the wrong party. As a result of this incident, your name and Social Security number were exposed.

We take the privacy and security of your information very seriously and wish to apologize for our error. Although there is no evidence of identity theft or fraud in relation to this incident, we are providing you with information about the incident, measures we are taking in response to it, and measures you can take to protect your information.

Upon learning of the incident, we promptly asked the party that received your 1099 to destroy it. In addition, we have reiterated the importance of safeguarding personal information with staff and are reviewing internal procedures related to the printing and mailing of tax forms to ensure appropriate safeguards are in place and to further reduce the likelihood of similar issues occurring in the future.

While we have no indication that your information has been misused, we are offering you 24 months free credit monitoring and coverage through Allstate Identity Protection. Instructions for enrolling in the service are below. We are also providing information on other precautionary measures you may take to protect against possible misuse of your information. We encourage you to remain vigilant against fraudulent and illegal activity by monitoring your financial account statements and credit reports on a regular basis.

FREE CREDIT MONITORING

JSI is offering a complimentary Allstate Identity Protection Pro+ Cyber plan account, remaining active for two years. You will have access to all the benefits and features of the Pro+ Cyber plan including credit monitoring, identity theft expense coverage, and identity restoration. In order to activate your free coverage, please visit the Allstate Identity Protection website listed below, follow the instructions and provide your Activation Code when prompted:

<https://www.myaip.com/complimentaryproplusecyber>

Activation Code: <Activation Code>

If you encounter any issues or have questions during activation or use, the Allstate Customer Service Team will be ready to assist you. They can be reached at 1-800-789-2720.



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FREE CREDIT REPORT

You may wish to review your credit report for discrepancies or accounts you did not open. Under US law, you are entitled to one free credit report annually from each of the credit major reporting bureaus. To order a free credit report, visit www.annualcreditreport.com or call 1-877-322-8228. You may also request a free credit report directly from each of the three major consumer reporting bureaus: Equifax (www.equifax.com); Experian (www.experian.com); and TransUnion (www.transunion.com).

PLACING A FRAUD ALERT ON YOUR CREDIT REPORT

You have the right to place a fraud alert on your credit report at no cost. A fraud alert requires lenders to verify your identity before opening new accounts, usually by contacting you directly. To place a fraud alert, contact any one of the three credit bureaus listed below. Once you have confirmed your fraud alert with one bureau, it will contact the other two.

Equifax

P.O. Box 105069
Atlanta, GA 30348-5069
1-888-378-4329

<https://www.equifax.com/personal/credit-report-services/credit-fraud-alerts/>

Experian

P.O. Box 9554
Allen, TX 75013
1-888-397-3742

<https://www.experian.com/help/fraud-alert/>

TransUnion

P.O. Box 2000
Chester, PA 19016
1-800-916-8800

<https://www.transunion.com/fraud-alerts>

PLACING A SECURITY FREEZE ON YOUR CREDIT REPORT

You may also place a security freeze on your credit reports, free of charge. A security freeze prohibits a credit reporting agency from releasing any information from a consumer's credit report without written authorization. However, please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing or other services. Under federal law, you cannot be charged to place, lift, or remove a security freeze.

You must place your request for a freeze with each of the three major consumer reporting agencies: Equifax (www.equifax.com); Experian (www.experian.com); and TransUnion (www.transunion.com). To place a security freeze on your credit report, you may send a written request by regular, certified or overnight mail at the addresses below. You may also place a security freeze through each of the consumer reporting agencies' websites or over the phone, using the contact information below:

Equifax Security Freeze

P.O. Box 105788
Atlanta, GA 30348
1-888-298-0045

<https://www.equifax.com/personal/credit-report-services/credit-freeze/>

Experian Security Freeze

P.O. Box 9554
Allen, TX 75013
1-888-397-3742

<https://www.experian.com/help/credit-freeze/>

TransUnion Security Freeze

P.O. Box 160
Woodlyn, PA 19094
1-888-916-8800

<https://www.transunion.com/credit-freeze>

In order to request a security freeze, you will need to provide some or all of the following information to the credit reporting agency, depending on whether you do so online, by phone, or by mail:

1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security Number;
3. Date of birth;



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4. If you have moved in the past five (5) years, the addresses where you have lived over the prior five years;
5. Proof of current address, such as a current utility bill, telephone bill, rental agreement, or deed;
6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.);
7. Social Security Card, pay stub, or W2;
8. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

RIGHT TO POLICE REPORT

Under Massachusetts law, you have the right to obtain any police report filed in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it. If you find suspicious activity on your credit reports call your local law enforcement agency and file a police report.

We once again apologize for this incident. If you should have any further questions, please contact [<Contact Name>](#) at [<contact email>](#).

Sincerely,